



Natural Resources Conservation Service  
75 High Street, Room 301  
Morgantown, WV 26505

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November 29, 2005

**WEST VIRGINIA TECHNICAL GUIDE  
SECTION III**

**NOTICE NO. 2-06**

**Purpose:** To transmit an electronic and fillable version of the “Effects Guidance Documents” located in Section III of the WV Field Office Technical Guide.

**Effective Date:** Upon Receipt

These documents are available in Excel format and are automatically fillable through drop-down menus. This format makes it much simpler to determine resource concerns and their corresponding practice physical effects. There are two spreadsheets listed within the workbook. One is entitled “Benchmark” and the other is entitled “Concerns”. You should fill in information in the Benchmark first with any landowner and land unit information. That data will carry-over into the “Concerns” sheet. Planners may then select planned practices from the dropdown menus and the corresponding effects will automatically be completed.

Filing Instructions: The electronic version entitled Effects Guidance Documents for Alternative Resource Concerns (Electronic Version) is available within Section III under the heading “**B. Guidance Documents**” of the eFOTG at: <http://www.nrcs.usda.gov/technical/efotg/>.

/s/

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